



Education Department
 1007, 1650 Bedford Avenue
 Brooklyn, New York 11225

Clinical Practice Responsibilities Contract

Name: _____

What you need to do	If you fail to:	Consequences	Notes/Comments
Attend scheduled Clinical Practice Orientation	Attend	You will not receive your placement/your grade for EDUC 481/482 will be lowered	
Make pre-observation appointments to see your supervisor	Show up for the appointment on time	There will be no classroom teaching observation until a new appointment has been made and kept	
Submit all commentaries and lesson plans one week before scheduled observation	Submit all required Commentaries and lesson plans on time	Observation date will be postponed until the requirement is met	
You need to be prompt	Be on time for meetings and observations	Grades for EDUC 491/492 will be lowered	
You need to set up post-observation meetings with your supervisor, bringing with you co-operating teacher's completed evaluation form	Set up meetings	Next observation date will be postponed until the requirement is met Grades for EDUC 491/492 will be lowered	
Must complete all 4 observations	If you miss one observation during the semester	You receive an incomplete for EDUC 491/492	

Your signature indicates that you agree to comply with all the above responsibilities.

Candidate Signature: _____

Date: _____