



MEDGAR  
EVERS  
COLLEGE  
THE CITY UNIVERSITY  
OF NEW YORK

2018–2019

# ADMINISTRATIVE CALENDAR

Rev. 08022018

## AUGUST 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 Executive Cabinet, 10AM  Cabinet, 1:30PM	3 Jazzy Jazz, 6PM	4
5	6	7	8	9	10 Jazzy Jazz, 6PM	11
12	13	14 President's Address to Freshman/New Student Orientation	15 President's Address to Freshman/New Student Orientation	16 Executive Cabinet, 10AM  Cabinet, 1:30PM	17 Jazzy Jazz, 6PM  Advisor Leadership Council, 11AM	18
19	20	21	22	23	24 Jazzy Jazz, 6PM	25
26	27 First Day of Classes	28	29 Faculty Senate, 11:30AM	30 Executive Cabinet, 10AM  Cabinet, 1:30PM	31 Institutional Effectiveness & Assessment Meeting 12:00PM  Jazzy Jazz, 6PM	

## SEPTEMBER 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Labor Day College Closed	4 College Council Executive Board, 10AM	5 Classes Follow A Monday Schedule  Department Meeting, 11:30AM	6 Academic Council, 10AM  Administrative Council, 1PM	7	8
9	10 No Classes Scheduled	11 No Classes Scheduled	12 Stated Meeting of the Faculty 11:30AM	13 Executive Cabinet, 10AM  Cabinet, 1:30PM	14 Advisor Leadership Council, 11AM  New Faculty Orientation, 12PM – 3PM	15 New Student Orientation
16	17 School Meeting, 11:30AM	18 No Classes Scheduled  Civil Service Meetings, 12:30PM	19 No Classes Scheduled  CAT Meeting, 11:30AM  College Council, 11:30AM	20	21 College-Wide P&B, 10AM	22
23	24 SGA Inauguration/Student Mixer, 11:30AM	25 Provost Council, 10AM	26 Curriculum Committee Meeting 11:30AM  PSC Meeting, 11:30AM	27 Executive Cabinet, 10AM  Cabinet, 1:30PM	28 Institutional Effectiveness & Assessment Meeting 12:00PM	29
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## OCTOBER 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> President's State of the College Address, 11:30AM	<b>2</b>	<b>3</b> Department Meeting, 11:30AM	<b>4</b> Academic Council, 10AM Administrative Council, 1PM	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> Columbus Day College Closed	<b>9</b> College Council Executive Board, 10AM	<b>10</b> Stated Meeting of the Faculty 11:30AM	<b>11</b> Executive Cabinet, 10AM Cabinet, 1:30PM	<b>12</b> Advisor Leadership Council, 11AM	<b>13</b>
<b>14</b>	<b>15</b> School Meeting, 11:30AM	<b>16</b> Civil Service Meetings, 12:30PM	<b>17</b> Faculty Senate, 11:30AM	<b>18</b> Pinnacles Awards and Scholarship Dinner	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> CAT Meeting, 11:30AM	<b>23</b> Provost Council, 10AM	<b>24</b> Curriculum Committee Meeting 11:30AM PSC Meeting, 11:30AM	<b>25</b> Executive Cabinet, 10AM Cabinet, 1:30PM	<b>26</b> Institutional Effectiveness & Assessment Meeting 12:00PM	<b>27</b>
<b>28</b>	<b>29</b> College Council, 11:30AM	<b>30</b>	<b>31</b>			

## NOVEMBER 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				<b>1</b> Academic Council, 10AM  Administrative Council, 1PM  Faculty and Staff Employee Recognition	<b>2</b>	<b>3</b>
<b>4</b>	<b>5</b> Black Solidarity Day	<b>6</b> College Council Executive Board, 10AM	<b>7</b> Department Meeting, 11:30AM	<b>8</b> Executive Cabinet, 10AM  Cabinet, 1:30PM	<b>9</b> College-Wide P&B, 10AM	<b>10</b>
<b>11</b>	<b>12</b> School Meeting, 11:30AM	<b>13</b> Provost Council, 10AM	<b>14</b> Stated Meeting of the Faculty 11:30AM	<b>15</b> Faculty and Staff Thanksgiving Celebration	<b>16</b> Advisor Leadership Council, 11AM	<b>17</b>
<b>18</b>	<b>19</b> College Council, 11:30AM	<b>20</b> Civil Service Meetings, 12:30PM	<b>21</b> Faculty Senate, 11:30AM	<b>22</b> Thanksgiving Day College Closed	<b>23</b> College Closed	<b>24</b> College Closed
<b>25</b> College Closed	<b>26</b> Curriculum Committee Meeting 11:30AM	<b>27</b>	<b>28</b> CAT Meeting, 11:30AM  PSC Meeting, 11:30AM	<b>29</b>	<b>30</b> Institutional Effectiveness & Assessment Meeting 12:00PM	

## DECEMBER 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Department Meeting, 11:30AM	4 Academic Council, 10AM Administrative Council, 1PM	5 School Meeting, 11:30AM	6 Executive Cabinet, 10AM Cabinet, 1:30PM	7 Advisor Leadership Council, 11AM	8
9	10 Stated Meeting of the Faculty, 11:30AM	11 Provost Council, 10AM	12 Last Day of Classes PSC Meeting, 11:30AM Curriculum Committee Meeting 11:30AM MEC Foundation Board Meeting	13 Reading Day	14 <i>Final Examinations</i>  Institutional Effectiveness & Assessment Meeting 12:00PM	15 <i>Final Examinations</i>
16 <i>Final Examinations</i>	17 <i>Final Examinations</i> CAT Meeting, 11:30AM	18 <i>Final Examinations</i> Civil Service Meetings, 12:30PM	19 <i>Final Examinations</i> Faculty Senate, 11:30AM	20 <i>Final Examinations</i> Executive Cabinet, 10AM Cabinet, 1:30PM	21 End of Term	22
23	24 Christmas Eve College Closed	25 Christmas Day College Closed	26	27	28	29
30	31 New Year's Eve Day College Closed					

## JANUARY 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b> New Year's Day College Closed	<b>2</b> First Day of Winter Classes	<b>3</b> Executive Cabinet, 10AM Cabinet, 1:30PM	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b> Provost Council, 10AM	<b>9</b>	<b>10</b> Academic Council, 10AM Administrative Council, 1PM	<b>11</b> Advisor Leadership Council, 11AM	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b> Civil Service Meetings, 12:30PM	<b>16</b> CAT Meeting, 11:30AM	<b>17</b> Executive Cabinet, 10AM Cabinet, 1:30PM	<b>18</b> Institutional Effectiveness & Assessment Meeting 12:00PM	<b>19</b>
<b>20</b>	<b>21</b> Martin Luther King Jr. Day College Closed	<b>22</b>	<b>23</b> End of Winter Session	<b>24</b>	<b>25</b> First Day of Classes	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b> Executive Cabinet, 10AM Cabinet, 1:30PM		

## FEBRUARY 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Department Meeting, 11:30AM	5 College Council Executive Board, 10AM	6 School Meeting, 11:30AM	7 Academic Council, 10AM  Administrative Council, 1PM	8 Advisor Leadership Council, 11AM	9
10	11 Curriculum Committee Meeting 11:30AM	12 Lincoln's Birthday College Closed	13 Stated Meeting of the Faculty, 11:30AM	14 Executive Cabinet, 10AM  Cabinet, 1:30PM	15	16
17	18 President's Day College Closed	19 Provost Council, 10AM  Civil Service Meetings, 12:30PM	20 Faculty Senate, 11:30AM  CAT Meeting, 11:30AM	21	22 Institutional Effectiveness & Assessment Meeting 12:00PM	23
24	25 College Council, 11:30AM	26	27 PSC Meeting, 11:30AM	28 Executive Cabinet, 10AM  Cabinet, 1:30PM		



## MARCH 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Department Meeting, 11:30AM	5 College-Wide P&B, 10AM	6 School Meeting, 11:30AM	7 College Council Executive Board, 10AM	8	9
10	11 Curriculum Committee Meeting 11:30AM	12 Academic Council, 10AM Administrative Council, 1PM	13 Stated Meeting of the Faculty, 11:30AM	14 Executive Cabinet, 10AM Cabinet, 1:30PM	15 Advisor Leadership Council, 11AM	16
17	18 CAT Meeting, 11:30AM	19 Provost Council, 10AM Civil Service Meetings, 12:30PM	20 Faculty Senate, 11:30AM	21	22	23
24	25 College Council, 11:30AM	26	27 PSC Meeting, 11:30AM	28 Executive Cabinet, 10AM Cabinet, 1:30PM	29 Institutional Effectiveness & Assessment Meeting 12:00PM	30
31						

## APRIL 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> Department Meeting, 11:30AM	<b>2</b>	<b>3</b> School Meeting, 11:30AM	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> Curriculum Committee Meeting 11:30AM	<b>9</b> College Council Executive Board, 10AM	<b>10</b> College-Wide P&B	<b>11</b> Executive Cabinet, 10AM  Cabinet, 1:30PM	<b>12</b> Advisor Leadership Council, 11AM	<b>13</b>
<b>14</b>	<b>15</b> Stated Meeting of the Faculty, 11:30AM	<b>16</b> Provost Council, 10AM  Civil Service Meetings, 12:30PM	<b>17</b> Faculty Senate, 11:30AM  CAT Meeting, 11:30AM	<b>18</b> Academic Council, 10AM  Administrative Council, 1PM	<b>19</b> Spring Recess	<b>20</b> Spring Recess
<b>21</b> Spring Recess	<b>22</b> Spring Recess	<b>23</b> Spring Recess	<b>24</b> Spring Recess  PSC Meeting, 11:30AM	<b>25</b> Spring Recess  Executive Cabinet, 10AM  Cabinet, 1:30PM	<b>26</b> Spring Recess  Institutional Effectiveness & Assessment Meeting 12:00PM	<b>27</b> Spring Recess
<b>28</b> Spring Recess	<b>29</b> College Council, 11:30AM	<b>30</b>				

## MAY 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<b>1</b> Department Meeting, 11:30AM	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b> School Meeting, 11:30AM  Curriculum Committee Meeting, 11:30AM	<b>7</b>	<b>8</b> Stated Meeting of the Faculty, 11:30AM	<b>9</b> Executive Cabinet, 10AM  Cabinet, 1:30PM	<b>10</b> Advisor Leadership Council, 11AM	<b>11</b>
<b>12</b>	<b>13</b> College Council Executive Board Meeting, 11:30AM	<b>14</b> Academic Council, 10AM  Administrative Council, 1PM  Civil Service Meetings, 12:30PM	<b>15</b> Reading Day  Faculty Senate, 11:30AM	<b>16</b> Final Examinations	<b>17</b> Final Examinations  Institutional Effectiveness & Assessment Meeting 12:00PM	<b>18</b> Final Examinations
<b>19</b> Final Examinations	<b>20</b> Final Examinations	<b>21</b> Final Examinations  Provost Council, 10AM	<b>22</b> End of Term  CAT Meeting, 11:30AM	<b>23</b> Executive Cabinet, 10AM  Cabinet, 1:30PM	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b> Memorial Day College Closed	<b>28</b>	<b>29</b> PSC Meeting, 11:30AM	<b>30</b>	<b>31</b>	

## JUNE 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6 Executive Cabinet, 10AM  Cabinet, 1:30PM	7	8
9	10	11  Provost Council, 10AM	12	13 Academic Council, 10AM  Administrative Council, 1PM	14  Advisor Leadership Council, 11AM	15
16	17	18  Civil Service Meetings, 12:30PM	19	20 Executive Cabinet, 10AM  Cabinet, 1:30PM	21	22
23	24	25	26	27	28 Institutional Effectiveness & Assessment Meeting 12:00PM	29
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# JULY 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11 Executive Cabinet, 10AM Cabinet, 1:30PM	12	13
14	15	16	17	18	19	20
21	22	23	24	25 Executive Cabinet, 10AM Cabinet, 1:30PM	26	27
28	29	30	31			