



# Career Management Services Center

## Recruiting at Medgar Evers College

The Career Management Services Center utilizes Symplicity to manage all of its recruiting activities.

In order to advertise positions and recruit our students you must first register as an employer on Symplicity.

To register, go to:

**[mec-cuny-csm.symplicity.com](http://mec-cuny-csm.symplicity.com)**

When you submit your registration it will be reviewed. Once approved, you will receive an email with login and password information. When you are in the system you will be able to:

- Post positions
- Search student profiles/resumes that meet your criteria
- Utilize additional recruiting management tools

Please note that the Career Management Services Center does not accept postings via email or fax. In order to reach students you must post your position(s) on Symplicity. If you need assistance with **how** to post a position, please review the help sheets provided. If you are having technical difficulties, please call for assistance. Please note, that the CMSC staff **will not** post your position(s) for you.

Thank you and we look forward to working with you.