



Office of Financial Aid
(718) 270-6141

Federal Work Study (FWS) Program

2026 – 2027 FEDERAL WORK-STUDY PAYROLL SCHEDULE

PAY PERIOD NUMBER	PAY PERIOD DATE BEGINS (Sunday)	PAY PERIOD DATE ENDS (Saturday)	HOLIDAY	TIME SHEET DUE IN FINANCIAL AID OFFICE	PAY DATE
1*	05/17/2026	05/30/2026	Memorial Day (May 25, 2026)	06/01/2026	06/11/2026
2	05/31/2026	06/13/2026		06/15/2026	06/25/2026
3	06/14/2026	06/27/2026	Juneteenth (June 19, 2026)	06/29/2026	07/09/2026
4	06/28/2026	07/11/2026	Independence Day (July 3, 2026)	07/13/2026	07/23/2026
5	07/12/2026	07/25/2026		07/27/2026	08/06/2026
6	07/26/2026	08/08/2026		08/10/2026	08/20/2026
7	08/09/2026	08/22/2026	Summer '26 Last Day to Work (Aug. 17, 2026) Fall '26 Semester Begins (Aug. 28, 2026)	08/24/2026	09/03/2026
8	08/23/2026	09/05/2026	Labor Day (Sept. 7, 2026)	09/07/2026	09/17/2026
9	09/06/2026	09/19/2026		09/21/2026	10/01/2026
10	09/20/2026	10/03/2026		10/05/2026	10/15/2026
11	10/04/2026	10/17/2026	Columbus Day (Oct 12, 2026)	10/19/2026	10/29/2026
12	10/18/2026	10/31/2026		11/02/2026	11/12/2026
13	11/01/2026	11/14/2026		11/16/2026	11/25/2026
14	11/15/2026	11/28/2026	Thanksgiving Day (Nov 26– Nov 27, 2026)	11/30/2026	12/10/2026
15	11/29/2026	12/12/2026		12/14/2026	12/24/2026
16**	12/13/2026	12/26/2026	Last Day of Fall '25 Semester (Dec. 21, 2026)	12/28/2026	01/07/2027
17	12/27/2026	01/09/2027	New Year Eve Day (Dec. 31, 2026 – Jan. 1, 2027) Winter '27 Intersession (Jan 4 - Jan 22, 2027)	01/11/2027	01/21/2027
18	01/10/2027	01/23/2027	Dr. Martin Luther King, Jr. Birthday (Jan 18, 2027)	01/25/2027	02/04/2027
19**	01/24/2027	02/06/2027		02/08/2027	02/18/2027
20	02/07/2027	02/20/2027	Lincoln's Birthday (Feb 12, 2027) President's Birthday (Feb. 15, 2027)	02/22/2027	03/04/2027
21	02/21/2027	03/06/2027		03/08/2027	03/18/2027
22	03/07/2027	03/20/2027		03/22/2027	04/01/2027
23	03/21/2027	04/03/2027		04/05/2027	04/15/2027

24	04/04/2027	04/17/2027		04/19/2027	04/29/2027
25	04/18/2027	05/01/2027	Spring Break (?)	05/03/2027	05/13/2027
26	05/02/2027	05/15/2027		05/17/2027	05/27/2027
27	05/16/2027	05/29/2027	Last Day of Spring '27 Semester & FWS program (?)	05/31/2027	06/10/2027

SPECIAL NOTES:

1. Timesheets submitted which are not in compliance with FWS payroll guidelines will be returned to the supervisor. Please be reminded that unsigned timesheets will be returned for appropriate signature(s). Acceptable signatures are those indicated on the **2026 - 2027 Federal Work Study Program Student/Employer Acknowledgments**.

2. Pay special attention to timesheet due dates. Timesheets are due every Monday following the end of work period by the close of business on the day indicated on the schedule. If you work more than **six (6)** consecutive hours; one half-hour is the minimum break required.

3. FWS Supervisors must email the FWS timesheet. If a timesheet is submitted late, students will have to wait no less than four (4) weeks to receive payment for that work period.

4. All students must register for and maintain a minimum of 6 credits each semester and be matriculated. Students who dropped below 6 credits, withdraw (officially or unofficially) or stop attending classes must stop working immediately. Students are responsible to notify their site supervisor and the FWS Coordinator. The last day that students may work is **May 29, 2027** or whenever their awards are expended, whichever comes first. The Office of Financial Aid will not pay for any hours worked after **May 29, 2027**.

No student will be paid for work in excess of his/her stipulated award from FWS funds. Both the FWS supervisor and student are responsible for monitoring the work-study budget. Payment of any excess earning is the responsibility of the department, office or off-campus campus agency, which permitted their student employee to work after work-study funds were fully utilized. **The Office of Financial Aid will be notifying you via email as to your FWS remaining hours available to work and total remaining award amount. All FWS checks will be mailed to you by the Office of the University Controller, unless you sign up for Direct Deposit.**