



Office of Academic Affairs
1650 Bedford Avenue, Room: B-3010
Phone: 718-270-5010

Medgar Evers College's College-wide Personnel and Budget Committee Submission and Review Timeline for the Fall 2025 Meeting

Agenda Items	Candidates Upload Period	Deadline for Departmental P&B Committee Review and Meeting on Candidates	Deadline for Chairs to Upload P&B Candidates' Supporting Documents to Sharepoint	CWP&B Committee SharePoint Review Period of Candidates	CWP&B Committee Meeting
▪ Reappointment for Tenure-Track Faculty to continue in AY 2026-2027 ▪ Reappointment with Tenure (ONLY) in AY 2026-2027 ▪ Reappointment with Tenure and Promotion in AY 2026-2027 ▪ Application for Promotion in AY 2026-2027 ▪ Application for Early Tenure in AY 2026-2027 ▪ Application for Academic Leave is for the Academic Year Semesters of Fall 2026 and/or Spring 2027 for Eligible Applicants • Fellowship Award • Scholarship Incentive Award • Special Leave of Absence without Pay	Open on Wednesday, August 27, 2025 and ends on Wednesday, September 10, 2025 by 11:59pm	Tuesday, September 16, 2025	Thursday, September 18, 2025	Friday, September 19, 2025 - Monday, September 29, 2025	Tuesday, September 30, 2025



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Candidates' Sharepoint upload available period August 27, 2025 - September 10, 2025. SharePoint closes September 10, 2025 at 11:59pm.

Supporting Documents that Chairs Upload For P&B Candidates to SharePoint

- Departmental P&B Committee Votes
- Candidate's AY 2024-2025 Annual Evaluation
- Candidate's AY 2024-2025 Post-Peer Evaluation
- Student Ratings AY 2024-2025
- External Evaluations are to be uploaded for candidates seeking a) tenure only and b) tenure and promotion
- Pre-tenure review materials for tenure track candidates in their third appointment year ending in Spring 2025 (see Pre-Tenure Year Review Policy, https://www.mec.cuny.edu/wp-content/uploads/sites/6/2019/04/ThirdYearReviewPolicy_Revised23Oct2017.pdf).