

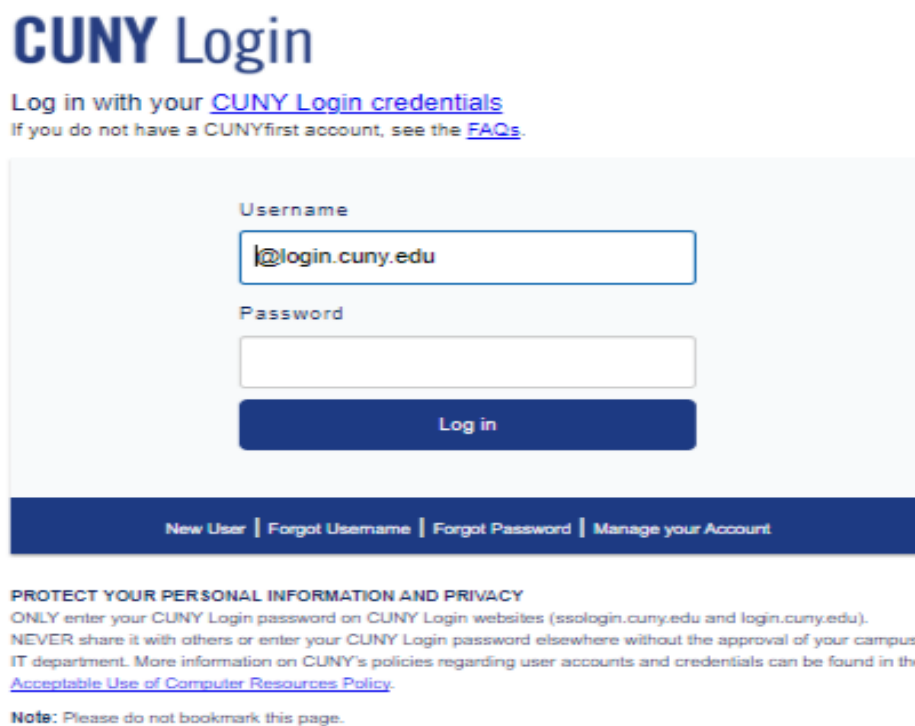
NOTE: If you want to request VPN Access to work remotely send an email to helpit@mec.cuny.edu (instructions below are only for user that already have VPN Access)

Setting Up CUNY VPN MFA

If you do not already have Microsoft Authenticator installed on your mobile phone, please download and install it from either the Apple [App Store](#) or [Google Play](#).

In a new browser window, open <https://ssologin.cuny.edu/oa/rui>

The CUNY Login page displays.



CUNY Login

Log in with your [CUNY Login credentials](#)
If you do not have a CUNYfirst account, see the [FAQs](#).

Username

Password

Log in

[New User](#) | [Forgot Username](#) | [Forgot Password](#) | [Manage your Account](#)

PROTECT YOUR PERSONAL INFORMATION AND PRIVACY
ONLY enter your CUNY Login password on CUNY Login websites (ssologin.cuny.edu and login.cuny.edu). NEVER share it with others or enter your CUNY Login password elsewhere without the approval of your campus IT department. More information on CUNY's policies regarding user accounts and credentials can be found in the [Acceptable Use of Computer Resources Policy](#).

Note: Please do not bookmark this page.

1. Enter your CUNY Login username and password.

An Oracle Identity Management page is displayed asking you to grant access to continue.

Grant application *CUNYMFAClient* access to:

OAuth Mgmt openid

By clicking Allow, You are giving permissions to this application to use your information as per given scopes and also governed by their terms and conditions and privacy policies. You can change the permissions given to this application [here](#).

Deny

Allow

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2. Click **Allow** to continue.

The CUNY Login Advanced Authentication - Manage your authentication page is displayed.

Manage your authentication

You can register or update your authentication factors here

Authentication Factors

Add Authentication Factor ▼

3. Click on **Add Authentication Factor** to display the list of authentication factor methods.
4. Choose **Mobile Authenticator – TOTP** (Time-based One-Time Password).

The CUNY Login Advanced Authentication - Setup Mobile Authenticator page is displayed.



Setup Mobile Authenticator


Friendly Name

Required

Enter the key below, manually in your Authenticator Application

Or

Scan the QR code below, from the Authenticator application



5. In the **Friendly Name** field, type a name (such as “CUNY_Login_MFA”) to easily distinguish CUNY Login MFA from any other accounts in Microsoft Authenticator.
6. Open Microsoft Authenticator on your mobile phone.
 - o If you are using Microsoft Authenticator for the first time, select **Scan a QR Code** and skip to step [10](#) to scan the QR Code.
7. In Microsoft Authenticator, tap the plus sign (+) to add a new account.
8. In Microsoft Authenticator, tap **other account (Google, Facebook, etc.)**.
9. In Microsoft Authenticator, do ONE of the following:
 - o Scan the QR code displayed on the CUNY Login Advanced Authentication - Setup Mobile Authenticator page.
 - o Tap **OR ENTER CODE MANUALLY**, type in the friendly name and key from the CUNY Login Advanced Authentication - Setup Mobile Authenticator page, and then tap **FINISH**.

This sets up a new MFA account in Microsoft Authenticator having the friendly name you entered.

10. In Microsoft Authenticator, tap on the name of the MFA account you just added.

Microsoft Authenticator displays the MFA account with a one-time password code that changes every 30 seconds.

11. On the CUNY Login Advanced Authentication - Setup Mobile Authentication page, click **Verify Now**.

A Verification Code field is added to the CUNY Login Advanced Authentication - Setup Mobile Authenticator page.

CUNY Login Advanced Authentication

NATHAN.TROST11@login.cuny.edu

Setup Mobile Authenticator

Friendly Name


CUNY Login MFA

Enter the key below, manually in your Authenticator Application

BYPUERLFDXVFQFDX

Or

Scan the QR code below, from the Authenticator application



Verification Code

Enter verification code Required

Cancel Verify and Save

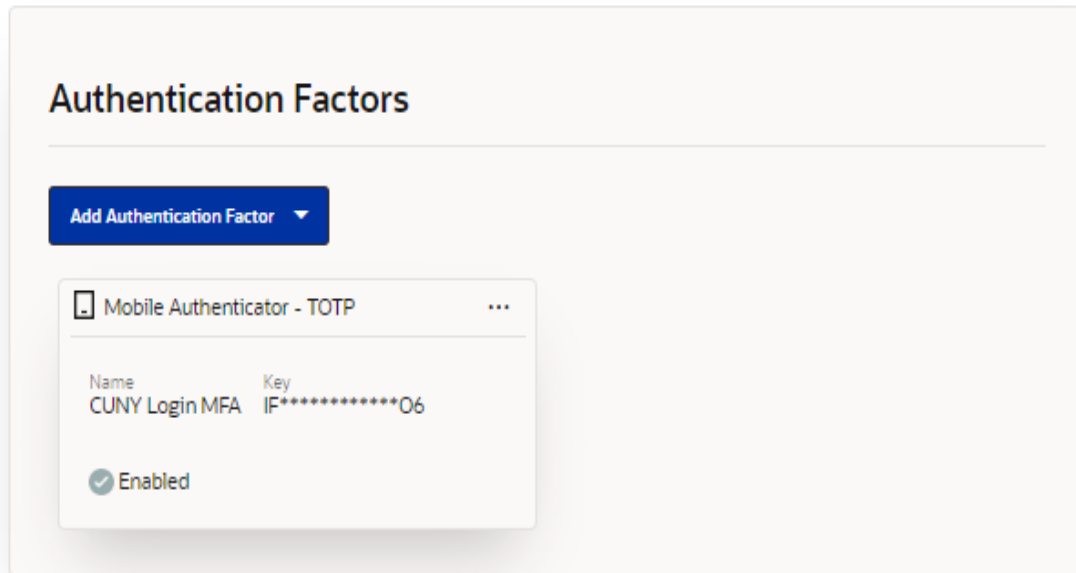
12. In the **Verification Code** field on the CUNY Login Advanced Authentication - Setup Mobile Authenticator page, type the one-time password code from your Microsoft Authenticator app and click **Verify and Save**.

The CUNY Login Advanced Authentication - Manage your authentication page is displayed with an Authentication Factors window showing the Mobile Authenticator - TOTP MFA account just added.



Manage your authentication

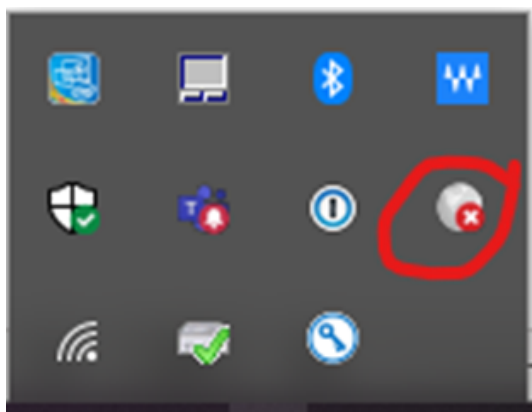
You can register or update your authentication factors here




13. Click on your CUNY Login username in the top right corner of the page and choose **Logout**.


Your CUNY Login MFA method has been set up and the corresponding MFA account is now in Microsoft Authenticator.

After you finished the open “Global Protect” from the taskbar



The program that opens will have **vpn.mec.cuny.edu** as the gateway.

GlobalProtect 



Welcome to GlobalProtect

Please enter your portal address

Connect

The CUNY Login page will appear. Enter your CunyFirst credentials

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Username

Password

Log in

[New User](#) | [Forgot Username](#) | [Forgot Password](#) | [Manage your Account](#)

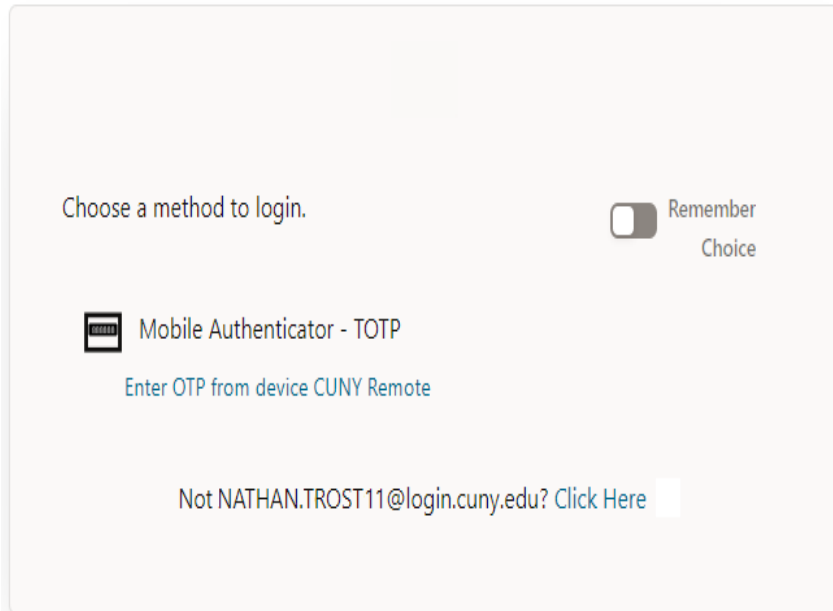
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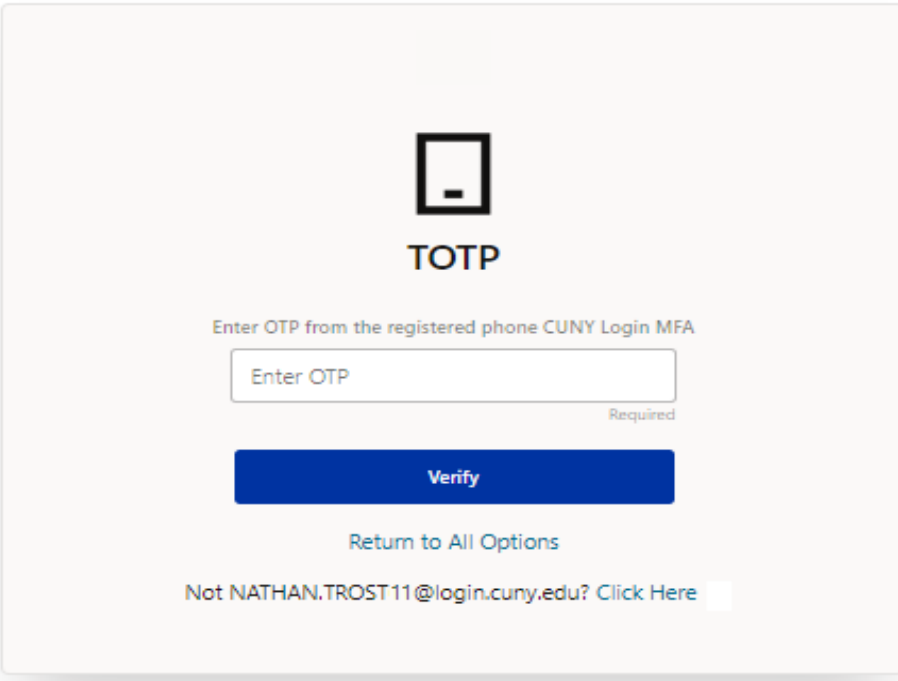
A window is displayed prompting you to choose your MFA login method from the displayed list of Mobile Authenticator devices.

If you are also prompted to share your location with ssologin.cuny.edu, click **Allow**.



Click on the **Enter OTP from device** link corresponding to the friendly name you set up for CUNY Login MFA.

A window is displayed prompting you to enter the one-time password (OTP) from your mobile phone.

A screenshot of a TOTP (Time-based One-Time Password) authentication screen. At the top center is a square icon representing a mobile phone. Below the icon, the text "TOTP" is displayed in a bold, black font. Underneath, the instruction "Enter OTP from the registered phone CUNY Login MFA" is shown in a smaller font. A text input field with the placeholder "Enter OTP" is centered, with the word "Required" in a smaller font to its right. Below the input field is a prominent blue button with the white text "Verify". Under the button, there is a link that says "Return to All Options". At the bottom of the screen, there is a line of text: "Not NATHAN.TROST11@login.cuny.edu? Click Here" followed by a small white square icon.

1. Open the Microsoft Authenticator app on your mobile phone to display the one-time password code.

Make sure to open the account you set up for use with CUNY Login MFA.

Open the GlobalProtect agent application on your computer or device.

Login:

Username: DPhillips (NO MEC\)

Passowrd: Office Computer password