

The College Council Meeting Minutes

Meeting Information:

Date: Monday, March 21, 2022

Time: 11:30 AM – 12:45 PM

Location: Virtual conference via Zoom

I Call to Order

President Ramsey called the meeting to order at 11:33 AM with a quorum.

II Approval of Agenda and Meeting Minutes:

- A revision request to list all members of the Governance Committee request was also sent to the Executive Secretary via email who confirmed before this meeting
- Request to add an item to the agenda – nominations for the Student Technology Fund Council Committee
- A motion to approve the agenda with the addition was seconded and unanimously approved.
- A Motion to approve the minutes from the February 28 meeting was seconded and unanimously approved.

III President's Report

President Ramsey stated that candidates for the Provost/Senior Vice President position were interviewed over the period March 15 – March 21. The finalist will be named by May 1.

The visibility of the President in the community is very important to forge a positive strong relationship so that we regain the trust and confidence of the community. We must as an institution show ourselves to be welcoming and friendly.

The Academic Standing Committee was not included in the most recent governance plan, and it must be reinstated because the College is currently out of compliance. This was brought to the President's attention by faculty and to resolve the issue an amendment to the governance plan must be made.

- Comments:
 - A suggestion that the Executive Board locate, review and reference the version of the governance plan that amends the current one (which was given to the College) President Ramsey suggested that amending the current plan is most expedient and informed that the revision of the governance plan will be underway.
 - Each department has a curriculum committee that should review all proposals brought forth by its department

IV Curriculum proposal review process

Dr. Zulema Blair reviewed the process of all curriculum proposals. Four years ago the College Council passed the following procedural steps: (1) new proposals are presented to the Curriculum Committee at least 10 days before its meeting, (2) the Curriculum Committee chairperson must circulate the documents to the deans and departments (secures all necessary signatures) then submits the proposal to the Secretary of the College Council at least 14 days before its meeting, (3) the proposal is formally presented to the Executive Board of the College Council which review and votes; and (4) complete proposal is presented to the College Council.

V Old Business – none

VI Faculty Nominations to the Student Technology Fee Committee

Dr. Dreher summarized the purpose of the committee. Each year four faculty are elected to the committee (per school) and SGA will elect five student members.

Nominations: M. Pettus (LA), W. Carr (SSHT), B. Price (Business), R. Saran (Education)

It was noted that no students are present at the meeting, however, student members are informed of the College Council meetings; students do not vote at College Council.

STF will meet with last year's student members and new student members will be named to its committee.

Clarification–Nominees for committees must be present only for Standing Committees of the Council.

Motion to adjourn was seconded and unanimously agreed upon.

Meeting adjourned at 12:05 PM.

Minutes prepared by , Executive Secretary of the College Council

Minutes approved by the College Council on April 25, 2022