



COURAGE. STRENGTH. FORTITUDE.

## Timesheet Submission Schedule 2021 & 2022

Full-Time Classified White Collar

### Year 2021

Period Worked	Due Date
December 26 - January 08	15-Jan
January 09 - January 22	29-Jan
January 23 - February 05	11-Feb
February 06 - February 19	26-Feb
February 20 - March 05	12-Mar
March 06 - March 19	26-Mar
March 20 - April 02	09-Apr
April 03 - April 16	23-Apr
April 17 - April 30	07-May
May 01 - May 14	21-May
May 15 - May 28	04-Jun
May 29 - June 11	18-Jun
June 12 - June 25	01-Jul
June 26 - July 09	15-Jul
July 10 - July 23	29-Jul
July 24 - August 06	12-Aug
August 07 - August 20	27-Aug
August 21 - September 03	10-Sep
September 04 - September 17	24-Sep
September 18 - October 01	08-Oct
October 02 - October 15	22-Oct
October 16 - October 29	05-Nov
October 30 - November 12	19-Nov
November 13 - November 26	03-Dec
November 27 - December 10	17-Dec
December 11 - December 24	30-Dec

### Year 2022

Period Worked	Due Date
December 25 - January 07	14-Jan
January 08 - January 21	28-Jan
January 22 - February 04	10-Feb
February 05 - February 18	25-Feb
February 19 - March 04	11-Mar
March 05 - March 18	25-Mar
March 19 - April 01	08-Apr
April 02 - April 15	22-Apr
April 16 - April 29	06-May
April 30 - May 13	20-May
May 14 - May 27	03-Jun
May 28 - June 10	17-Jun
June 11 - June 24	30-Jun
June 25 - July 08	14-Jul
July 09 - July 22	28-Jul
July 23 - August 05	11-Aug
August 06 - August 19	26-Aug
August 20 - September 02	09-Sep
September 03 - September 16	23-Sep
September 17 - September 30	07-Oct
October 01 - October 14	21-Oct
October 15 - October 28	04-Nov
October 29 - November 11	18-Nov
November 12 - November 25	02-Dec
November 26 - December 09	16-Dec
December 10 - December 23	30-Dec

**THE OFFICE OF HUMAN RESOURCES**

1150 CARROLL STREET, RM. 113 BROOKLYN, NY 11225 T: 718.270.6910 F: 718.270.6909