MEDGAR EVERS COLLEGE
The City University of New York

OFFICE OF HUMAN RESOURCES (OHR)
1650 Bedford Avenue, Brooklyn, New York 11225
718-270-6910 (PHONE)
718-270-6909 (FAX)

Checklist of Benefits for: Adjuncts (Teaching and Administrative)

Benefits forms and links are accessible on the OHR Website.

Optional Benefits	Action to be taken by Employee
• PSC-Summary of Plan Description	Review
• Union: PSC-CUNY Enrollment Form	Return completed Enrollment form to Benefits Coordinator
a. Health/Dental/Optical Prescription Plans:	Choose a Plan
1. Empire HMO	
2. HIP HMO	
• Pension	
* Pension Counseling for New Hires	Contact PSC CUNY
1. Teachers Retirement Systems (TRS)	Return completed Enrollment form to Benefits Coordinator
2. NYCERS (For Continuing Education Teachers)	Return completed Enrollment form to Benefits Coordinator
• NYC Deferred Compensation (457B)	Contact Deferred Compensation
• Transit Benefits	Return completed Enrollment form to Benefits Coordinator
• PSC CUNY Professional Development (Adjunct CLT only)	Contact PSC CUNY
• PSC Perks	Contact PSC CUNY
• Tuition Fee Waiver	See Memo and Form
• CUNY EMALL Perks	Create a faculty or staff account via CUNY Portal
• COBRA (Option after exiting)	Contact Benefits Coordinator
• Domestic Partner	Return completed Enrollment form to Benefits Coordinator
• CUNY Work/Life Program	Contact CUNY Work/Life Program