PROOF OF SEPARATION/DIVORCED

Student Name: _____ S.S.#: XXX – XX -_____

According to your 2014-2015 Free Application for Federal Student Aid (FAFSA), you (or your parent) indicated your marital status was **Separated/Divorced**. Before your eligibility for federal and state financial assistance can be determined, this form must be completed and returned with all required documents.
If you do not provide the necessary documents, you will be required to provide your spouse's information.

Step 1: Complete the following information about your marriage.

a) Date of Marriage: _____(MM/DD/YYYY)
b) Date of Separation: _____ (MM/DD/YYYY)
c) Date of Divorce: _____(MM/DD/YYYY)
d) Have you remarried: Yes _____ No _____

(If yes, please provide date: _____(MM/DD/YYYY)

Step 2: Attach this form with the following information:

- Provide copies of documents which are in your spouse's name, **separately**, such as utility bills with service address (i.e., land line phone, gas, electric or cable bills. Lease or rental agreements are acceptable from a Management Office. Documentation must show that two separate households are being maintained by providing two different physical addresses.
- Provide at least 2 letters from a third party person (i.e., attorney, counselor, pastor, physician, case worker, etc.) who can endorse your marital status in their professional capacity on their business letterhead (no computer generated letterhead will be accepted). Letters cannot be from a friend or a relative.
- Provide an Official Federal Tax Return Transcript from the Internal Revenue Service and a copy of your marriage certificate and or birth certificate.

If documentation requested above cannot be provided, you will be required to submit your spouse's tax information to be considered for federal financial aid. Taxes will need to be AMENDED to the correct filing status: Married filing jointly OR Married filing separately for both individuals.

Documentation submitted must be reviewed and approved before financial aid will be awarded. Only the documentation listed on this form will be accepted. Submission of the requested documentation does not guarantee approval.

By signing this form, you agree to provide information that will verify the accuracy of your documentation, if requested. If you purposely give false or misleading information to qualify for Title IV funds, you will be referred to the United States Department of Education's Inspector General where you may be fined $20,000, sent to prison or both.

_____ _____
Student Signature (or parent, if dependent) Date